



**महाराणा प्रताप उद्यान विश्वविद्यालय, करनाल (हरियाणा) - 132001**

**MAHARANA PRATAP HORTICULTURAL UNIVERSITY, KARNAL (HARYANA) - 132001**

(A State University Established Vide Haryana Act. No. 32 of 2016)

## **Bulletin of Information for Recruitment of Teaching & Non-Teaching Posts**



**Maharana Pratap Horticultural University, Karnal**

(Established under Haryana Act No.32 of 2016)

Website: <https://www.mhu.ac.in>



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## **Employment Notice**

(Advt. No. 03/2024)

Maharana Pratap Horticultural University invites offline applications from the eligible candidates for recruitment of Teaching & Non –Teaching Posts on regular basis against sanctioned vacant posts. Category-wise number of vacant Teaching & Non- Teaching posts along with Advt. Nos., detailed instructions, requisite qualifications and pay scales are given on the University website [www.mhu.ac.in](http://www.mhu.ac.in). The duly filled application form along with self-attested photo-copies of required documents should be submitted to the “The Registrar, Maharana Pratap Horticultural University, HTI Campus, Uchani, Karnal on & before 16.08.2024

**REGISTRAR**



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**Details of Teaching & Non-Teaching posts as per Reservation Policy/Instructions of State Government of Haryana issued from time to time are as below:**

**Pay Matrix:**

- |  |  |
|--|--|
| 1. Director of Research:                             | ACL-14 with rationalized entry pay of Rs.1,44,200/- per month<br>(Rs. 1,44,200 – 2,18,200) |
| 2. Professor:  | ACL-14 with rationalized entry pay of Rs.1,44,200/- per month.<br>(Rs. 1,44,200-2,18,200)  |
| 3. Associate professor:                              | ACL-13A with rationalized entry pay of Rs. 1,31,400/- per month.<br>(Rs.1,31,400-2,17,100) |
| 4. Estate Officer –cum-<br>Head of Engineering Wing: | Level in the Pay Matrix-Level-14<br>(Rs.123100-215900)                                     |
| 5. Computer Engineer:                                | Level in the Pay Matrix-Level-9<br>(Rs.53,100-1,67,800)                                    |
| 6. Chief Security Officer:                           | Level in the Pay Matrix-Level-9<br>(Rs.53,100-1,67,800)                                    |
| 7. Farm Manager:                                     | Level in the Pay Matrix-Level-9<br>(Rs.53,100-1,67,800)                                    |



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### **Teaching Posts:-**

S.No	Name of post	No. of posts	Category
1.	Director of Research (to be filled on tenurial basis for a period of four years)	01	UR
2.	Professor ( Floriculture & LS)	01	Gen
3.	Professor (Vegetable Sciences)	01	Gen
4.	Professor ( Vegetable Science)	01	SC
5.	Professor ( Post Harvest Management)	01	Gen
6.	Associate Professor (Vegetable Science )	01	SC
7.	Associate Professor ( Soil Science)	01	Gen
8.	Associate Professor (Plant Physiology)	01	Gen
9.	Associate Professor ( Entomology)	01	Gen
10.	Associate Professor ( Plant Pathology)	01	Gen

### **Non- Teaching posts :**

S.No	Name of post	No. of posts	Category
1.	Estate Officer-cum-Head of Engineering Wing. (to be filled on tenurial basis for a period of four years)	01	UR
2.	Computer Engineer	01	UR
3.	Chief Security Officer	01	UR
4.	Farm Manager	02	SC-01 UR-01*

\*The lien vacancy is initially for one year or till the period the lien holder reverts back, whichever is earlier. In case the lien holder opts to be absorbed in the new organization/post. The incumbent recruited against the lien vacancy may be considered for regularization in the same post.



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**Abbreviation of Categories :** UR- Unreserved, SC- Scheduled Caste, BC-A- Backward Class-A, BC-B- Backward Class-B, EWS- Economic Weaker Section, ESP- Eligible Sports Person, ESM- Ex-serviceman, PwBD- Persons with Benchmark Disabilities, LV (Low Vision), HH (Hard of hearing), OA ( One Arm), OL (One leg), BA (Both Arm), BL (Both Leg), OAL (One Arm one Leg), LC (Leprosy Cured), Dw (Dwarfism), AAV (Acid Attack Victim), SD (Spine Deformity), SI (Spine Injury), ASD(M) (Autism Spectrum Disorder Mild), SLD ( Specific Learning Disabilities), MI (Mental Illness), MD (Multiple Disabilities included in Group (A) to (D)).

**Note:**

1. Number of posts advertised may increase or decrease, including complete withdrawal without assigning any reason.
2. The reservation has been given as per State Govt. Reservation Policy. However, the reservations of posts are subject to change as per Govt. of Haryana Reservation Policy/norms came in force. Change, if any, will be notified through University Website.



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**Details of Application Fee**

<b>Sr. No.</b>	<b>Category</b>	<b>Fee Details in INR</b>
1.	UR Category, ESM,ESP	Rs. 1200/-
2.	Female of UR Category of Haryana State Only	Rs. 600/-
3.	Candidates of SC/BC-A/BC-B/EWS Category of Haryana State Only	Rs. 300/-
4.	Candidates of PwBD of Haryana State Only	NIL

Application fee in the shape of bank Draft drawn in favour of “The Comptroller (Revolving Fund) MHU, Karnal” and payable at Karnal should be attached with application form. Fee can also be paid through online mode **in the bank A/c No 39374162060, IFS Code: SBIN0000665 SWIFT**. No amount shall be accepted through cheque, cash, money order, postal order or any other mode. The dependent of ESM and DFF are required to pay the fee as for General, SC or BC-A & BC-B candidates as case may be.

**Note:**

1. Fee once deposited is neither transferable nor refundable/adjustable.
2. Candidates applying for multiple posts will be required to pay separate fee against each post.



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BEFORE APPLYING FOR THE POST, THE CANDIDATES SHOULD GO THROUGH THE IMPORTANT INSTRUCTIONS/CONDITIONS CAREFULLY.

**IMPORTANT INSTRUCTIONS/CONDITIONS:**

1. The applicant must possess prescribed qualifications and experience on the last date of receipt of applications. The prescribed essential qualification does not entitle a candidate to be called for interview. The decision of the University in all matters relating to acceptance or rejection of an application, eligibility/suitability of the candidates, mode of and criteria for selection etc. will be final and binding on the candidates. No inquiry or correspondence will be entertained in this regard.
2. The benefit of reservation will be given only to those SC/BCA/BCB/ESM/PwBD/EWS/ESP candidates who are domicile of Haryana State. These candidates are required to upload SC/ BCA /BCB /ESM /PwBD /EWS /ESP Certificate duly issued by the Competent Authority of Haryana.
3. No TA/DA shall be paid by the University for Physical Presence in the University for Consideration in the selection process.
4. Candidates, who have obtained degrees or certificates required for fulfilling the eligibility conditions from any Institution declared fake by the University Grants Commission or not recognized by Haryana Government/ Govt. Regulatory Bodies and MHU, Karnal shall not be eligible for recruitment to the said posts advertised and no representation in this regard shall be entertained.
5. The eligibility of every candidate will be determined on the basis of qualifications acquired and communicated to the office by him/her up to the last date fixed for submitting of offline applications. No certificate/document will be accepted after the last date.
6. The university shall, in no way, be responsible for any error/ omission/ commission/ suppression of relevant information by the applicant knowingly/ unknowingly/ overtly/ covertly while filling up the application form and uploading the documents required therein. Candidates must ensure that they fulfil all the eligibility conditions on the last date fixed for receipt of application. If on verification at any stage, before or after the selection, it is found that the candidate did not fulfil any of the eligibility condition(s) as on last date or it is found that the information furnished is false or incorrect, the candidature will be cancelled, and services will be terminated. Applicants will also be liable for criminal/legal prosecution.
7. In case the applicant gets screened/ shortlisted/ selected/ appointed based on the credentials furnished by the applicant which are, on scrutiny, found to be incorrect/ inadmissible/ forged/ fabricated/falsified, applicant's candidature shall be liable to be cancelled at any stage of the recruitment/ at any time during the tenure of the service and appropriate legal action under applicable law shall be



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initiated against the applicant. The University shall verify the antecedents or documents submitted by a candidate at any time at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has a clandestine antecedents/ background and has suppressed the said information, then his/her services shall be terminated.

8. Canvassing in any form on behalf of any candidate shall disqualify the candidature.
9. Any changes/corrigendum/amendments/updation/cancellation notice related to the recruitment process shall be published on official website of MHU i.e. [www.mhu.ac.in](http://www.mhu.ac.in) only and not in the newspapers. Therefore, candidates are advised to check the University website regularly.
10. Information uploaded on the University website shall not be provided to the candidate under RTI Act, 2005. The uploaded information on the University website shall remain for a specific period only. Therefore, the candidates are advised to download the information and keep it for future reference. During the recruitment process, neither any application under RTI Act, 2005 shall be entertained nor shall information be provided. Factual information under RTI Act shall be provided only after declaration of final result and completion of the entire recruitment process of this notification subject to condition. Reply shall not be provided for any inferential or speculative question.
11. All original documents in support of the claims should be produced for verification before/at the time of interview if called for.
12. No concession of fee is admissible to SC/BCA/BCB/EWS/ESM/Persons with Disabilities/Female belong to other States.
13. Candidates in service under any Govt., Quasi-Govt. organizations and Public Sector undertakings should send their application through their employer. However, they send an advance copy directly to the University and produce 'No Objection Certificate' as per Annexure-A at the time of interview failing which he/she shall not be interviewed.
14. Pay, ADA, HRA etc. are admissible as per University rules adopted from time to time.
15. Candidate should not be less than 18 years and more than 42 years on before the closing date of the post of Computer Engineer, Chief Security Officer and Farm Manager.  
Evidence of age: The matriculation certificate or equivalent academic certificate thereto is the only acceptable document for evidence of age.
16. Qualification and age will be determined with regard to the closing date for receipt of applications.
17. Candidates applying for a post must ensure that they fulfil all the eligibility conditions on the closing date fixed for receipt of application. If on verification, at any time before or after the written examination or interview or appointment, it is found that they do not fulfil any of the eligibility condition or it is found that



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the information furnished is false or incorrect, their candidature will be cancelled.

18. The candidates who were registered for Ph.D. Programme prior to July 11, 2009 and have been awarded degree, are required to produce a certificate for fulfilment of the conditions to be issued by the Registrar or Dean Academic Affairs of the concerned Universities as per **Annexure-I**.
19. The candidates who were registered for Ph.D Programme on or after July 11, 2009 are required to produce a certificate for fulfilment of the provisions of the UGC (minimum standards and procedure for award of Ph.D. degree) Regulations, 2009 to be issued by the Registrar or Dean Academic Affairs of the concerned Universities as per **Annexure-II**.
20. The Candidates who obtained their degrees, which are essential for eligibility, from Singhania University (Rajasthan), EILM University (Sikkim), ManavBharti University (Himachal Pradesh), Vinayaka Mission University (Sikkim), Global Open University (Nagaland) and Vinayaka Mission University, Salem, Tamilnadu vide notification. D.O No. F 5-4/2014 (CPP-I/PU) dated 05.08.2014 and D.O No. F 10-6/2011 (PS) Misc. dated 06.07.2015 have been declared ineligible for appointment in the University. However, their candidature will be considered for the appointment in the University if they upload the certificate as per **Annexure – III**, in addition to Annexure I or II, whichever is applicable from their universities. Such candidate(s) having degrees issued by the above Universities through Distance Education Mode will have to upload the certificate duly verified from the Distance Education Council/Distance Education Bureau, New Delhi.
21. Furthermore, in case of candidates who are otherwise eligible, the benefit of such degrees towards marks/weightage/score would also be subject to the uploading of certificates as per **Annexures-III**, in addition to Annexure I or II, whichever is applicable.

#### **Documents to be attached with the ApplicationForm**

- i) One copy of latest coloured passport size photograph duly self-attested should be pasted on the application form.
- ii) Self-attested photocopy of essential qualifications and above/ diploma/ degree should be attached with the application form.
- iii) Self-attested photocopy of fresh Eligibility Certificate in case of DESM candidates duly issued by the respective Zila Sainik Board.
- iv) Self-attested copy of Sport Gradation Certificate in case of OutstandingSports Persons duly issued by the competent authority.
- v) Self-attested photo copy of SC/BCA/BCB/Persons with Disabilities Certificates.
- vi) Self-attested photo copy of court order in the case of woman divorcee /legally separated woman.



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- vii) Self-attested photo copy of death certificate of husband in the case of widow.

**The candidates are advised that the self-attested photocopy of all certificates of qualifications should be attached with the application form.**

**An application form will be summarily rejected in the following events:-**

- i) If a candidate makes more than one application form for a particular post.
- ii) If the application is not on the prescribed application form.
- iii) If the application is unsigned/incomplete.
- iv) If the experience certificate is without detail of salary per month received (wherever the condition of experience apply)
- v) If the application form is received in the University after the last date. University will not be responsible for any postal delay.
- vi) If a candidate does not possess the qualification of Hindi/Sanskrit up to Matric standard/Higher Standard.
- vii) If a candidate does not possess the requisite academic qualification on the cut-off dates.
- viii) If a candidate is under age/overage on the cut-off date.
- ix) If the application form is without application fee.



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**Annexure-I**

**(For the candidates who registered for Ph.D. Programme prior to July 11, 2009)**

**CERTIFICATE**

Certified that Dr.\_\_\_\_\_ son/daughter of Sh.\_\_\_\_\_  
Regn.No.\_\_\_\_\_has been awarded Ph.D. Degree vide Notification  
No.\_\_\_\_\_ Dated\_\_\_\_\_. He/She has fulfilled the following conditions  
prescribed by the U.G.C. under point 3 of U.G.C notification dated 11.07.2016, published  
in the Gazette of India, New Delhi on 11.07.2016: -

- 1) Ph.D. degree of the candidate awarded in regular mode only;
- 2) Evaluation of the Ph.D. thesis by at least two external examiners;
- 3) Open Ph.D. viva-voce of the candidates had been conducted;
- 4) Candidate has published two research papers from his/her Ph.D. work out of which at least one must be in a referred journal;
- 5) The candidate has presented at least two papers, based on his/her Ph.D. work in conferences/seminars sponsored/funded/supported by the UGC/ ICSSR/CSIR or any similar agency.

Certified by

Registrar or the Dean Academic Affairs  
of the Concerned University



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**Annexure-II**

**(For the candidates who registered for Ph.D. Programme on or after July 11, 2009)**

**CERTIFICATE**

This is to certify that Mr./Ms.\_\_\_\_\_ son/daughter of  
Sh.\_\_\_\_\_ with Regn. No.\_\_\_\_\_ has been  
awarded the Degree of Ph.D. on \_\_\_\_\_ in the subject of  
\_\_\_\_\_ on fulfilment of the Provision of the UGC (Minimum  
Standards and Procedure for awards of Ph.D. Degree) Regulations, 2009.

Certified by

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### Annexure-III

(The candidate who have obtained their degrees from Singhania University (Rajasthan), EIILM University (Sikkim), ManavBharti University (Himachal Pradesh), Vinayak Mission University (Sikkim), Global Open University (Nagaland) and Vinayak Mission University, Salem, Tamilnadu and want to claim the benefit of his/her degree are required to submit a certificate from their Universities, in addition to Annexure-I or II whichever is applicable)

#### CERTIFICATE

This is to certify that Mr./Ms. \_\_\_\_\_ son/daughter of  
Sh. \_\_\_\_\_ has completed his/her \_\_\_\_\_ degree  
through the main campus of the

\_\_\_\_\_  
(Name of the University) \_\_\_\_\_ at  
regular mode with the approval of the Statutory Bodies/Councils, wherever it is  
required.

Further, in case of M.Phil/Ph.D. degrees, this is to certify that the University has  
allocated the supervisor from amongst the regular faculty members in a department or  
its affiliated PG College/Institutes depending on the number of students per faculty  
members, the available specialization among the faculty supervisor and the research  
interest of the student.

Registrar or the Dean Academic Affairs  
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## **Qualifications:-**

### **1. Director of Research.**

#### **Essential Qualifications:**

- (i) Doctoral degree in any branch in Horticulture.
- (ii) At least 8 years' experience as a Professor/equivalent position.

#### **Desirable:**

- Administrative experience as Head of Department of a University/Division of ICAR Institute.

### **2. Professor (Floriculture & Landscape Architecture)**

- i) Doctoral degree in Horticulture with specialization in Floriculture & Landscape Architecture.
- ii) 10 years' experience (excluding period spent on Ph.D. during service, subject to a maximum of 3 years) in the relevant subject as Assistant Professor/Associate Professor or equivalent; in the Pay Band-3 of Rs. 15600-39100 with Grade Pay of Rs. 5400/6000/7000/8000 ( pre-revised Rs. 8000-13500) or corresponding revised pay scale and out of which at least 2 years as Associate Professor or in an equivalent position in the pay Band-4 of Rs. 37400-67000 or higher with Grade Pay of Rs. 8700/9000 or corresponding revised pay scale.
- iii) Evidence of contribution to Research/ Teaching /Extension Educations as supported by published work/patents granted /innovations and Impact respectively.
- iv) Specialization in relevant field

### **3. Professor (Vegetable Science)**

- i) Doctoral degree in Horticulture with specialization in Vegetable Science.
- ii) 10 years' experience (excluding period spent on Ph.D. during service, subject to a maximum of 3 years) in the relevant subject as Assistant Professor/Associate Professor or equivalent; in the Pay Band-3 of Rs. 15600-39100 with Grade Pay of Rs. 5400/6000/7000/8000 ( pre-revised Rs. 8000-13500) or corresponding revised pay scale and out of which at least 2 years as Associate Professor or in an equivalent position in the pay Band-4 of Rs. 37400-67000 or higher with Grade Pay of Rs. 8700/9000 or corresponding revised pay scale.



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- iii) Evidence of contribution to Research/ Teaching /Extension Educations as supported by published work/patents granted /innovations and Impact respectively.
- iv) Specialization in relevant field

#### **4. Professor (Post Harvest Management)**

- i) Doctoral degree in Horticulture with specialization in Post-harvest Management.
- ii) 10 years' experience (excluding period spent on Ph.D. during service, subject to a maximum of 3 years) in the relevant subject as Assistant Professor/Associate Professor or equivalent; in the Pay Band-3 of Rs. 15600-39100 with Grade Pay of Rs. 5400/6000/7000/8000 ( pre-revised Rs. 8000-13500) or corresponding revised pay scale and out of which at least 2 years as Associate Professor or in an equivalent position in the pay Band-4 of Rs. 37400-67000 or higher with Grade Pay of Rs. 8700/9000 or corresponding revised pay scale.
- iii) Evidence of contribution to Research/ Teaching /Extension Educations as supported by published work/patents granted /innovations and Impact respectively.
- iv) Specialization in relevant field

#### **5. Associate Professor (Vegetable Science):-**

- i) Doctoral degree in Vegetable Science.
- ii) 8 years' experience (excluding period spent on Ph. D. during service, subject to a maximum of 3 years) in the relevant subject as Assistant Professor or in an equivalent position in the Pay Band-3 of Rs. 15600-39100 with Grade Pay of Rs. 5400/6000/7000/8000 (pre-revised Rs. 8000-13500) or corresponding revised pay scale and having made contribution to research/teaching/extension as evidenced by published work/patents granted/innovation and impact, respectively.

OR

Doctoral degree in relevant subject with minimum 8 years' experience of high quality post-doctoral research in an institution/organization as evidenced by at least 6 publications (based on post-doctoral research) in journals with NAAS rating of 7.5 or above with first authorship.

**Desirable:** Specialization in relevant field.



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## **6. Associate Professor (Soil Science)**

- i) Doctoral degree in Soil Science.
- ii) 8 years' experience (excluding period spent on Ph. D. during service, subject to a maximum of 3 years) in the relevant subject as Assistant Professor or in an equivalent position in the Pay Band-3 of Rs. 15600-39100 with Grade Pay of Rs. 5400/6000/7000/8000 (pre-revised Rs. 8000-13500) or corresponding revised pay scale and having made contribution to research/teaching/extension as evidenced by published work/patents granted/innovation and impact, respectively.

OR

Doctoral degree in relevant subject with minimum 8 years' experience of high quality post-doctoral research in an institution/organization as evidenced by at least 6 publications (based on post-doctoral research) in journals with NAAS rating of 7.5 or above with first authorship.

**Desirable:** Specialization in relevant field.

## **7. Associate Professor (Plant Physiology)**

- i) Doctoral degree in Plant Physiology.
- ii) 8 years' experience (excluding period spent on Ph. D. during service, subject to a maximum of 3 years) in the relevant subject as Assistant Professor or in an equivalent position in the Pay Band-3 of Rs. 15600-39100 with Grade Pay of Rs. 5400/6000/7000/8000 (pre-revised Rs. 8000-13500) or corresponding revised pay scale and having made contribution to research/teaching/extension as evidenced by published work/patents granted/innovation and impact, respectively.

OR

Doctoral degree in relevant subject with minimum 8 years' experience of high quality post-doctoral research in an institution/organization as evidenced by at least 6 publications (based on post-doctoral research) in journals with NAAS rating of 7.5 or above with first authorship.

**Desirable:** Specialization in relevant field.



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### **8. Associate Professor (Entomology)**

- i) Doctoral degree in Entomology.
- ii) 8 years' experience (excluding period spent on Ph. D. during service, subject to a maximum of 3 years) in the relevant subject as Assistant Professor or in an equivalent position in the Pay Band-3 of Rs. 15600-39100 with Grade Pay of Rs. 5400/6000/7000/8000 (pre-revised Rs. 8000-13500) or corresponding revised pay scale and having made contribution to research/teaching/extension as evidenced by published work/patents granted/innovation and impact, respectively.

OR

Doctoral degree in relevant subject with minimum 8 years' experience of high quality post-doctoral research in an institution/organization as evidenced by at least 6 publications (based on post-doctoral research) in journals with NAAS rating of 7.5 or above with first authorship.

**Desirable:** Specialization in relevant field.

### **9. Associate Professor (Plant Pathology)**

- i) Doctoral degree in Plant Pathology.
- ii) 8 years' experience (excluding period spent on Ph. D. during service, subject to a maximum of 3 years) in the relevant subject as Assistant Professor or in an equivalent position in the Pay Band-3 of Rs. 15600-39100 with Grade Pay of Rs. 5400/6000/7000/8000 (pre-revised Rs. 8000-13500) or corresponding revised pay scale and having made contribution to research/teaching/extension as evidenced by published work/patents granted/innovation and impact, respectively.

OR

Doctoral degree in relevant subject with minimum 8 years' experience of high quality post-doctoral research in an institution/organization as evidenced by at least 6 publications (based on post-doctoral research) in journals with NAAS rating of 7.5 or above with first authorship.

**Desirable:** Specialization in relevant field.



### **Non-Teaching posts:-**

#### **1. Estate Officer-cum- Head of Engineering Wing:-**

- (i) B.Sc. (Engineering)/B.E./B.Tech in Civil Engineering or equivalent qualification mentioned in appendix B of SSE(Group-B) Rules, 1970.
- (ii) At least 5 years' experience as an Executive Engineer (Civil) or in higher position or an equivalent position in Government/Semi-Govt./Boards/Corporations of the State/Govt. of India.

#### **2. Computer Engineer:-**

- (i) M.E. / M.Tech. in Computer Science/Computer Communication/Computer Engineering/equivalent from any recognized University.
- (ii) At least 03 years' experience in Software Programme in Central/State University/Institutions/Central and State Govt. Departments/ Semi-Govt. Departments /PSUs.
- (iii) Knowledge of Hindi/Sanskrit up-to Matric/Higher Standard.

#### **3. Chief Security Officer:-**

- (i) Bachelor's Degree with at least 50% marks from any recognized University.
- (ii) At least 10 years' experience out of which 3 years' experience as Security Officer in Central/State University/Institutes/Central and State Govt. Deptt/Semi Govt Departments PSUs.

OR

Retired Defence Officer (Male) of Army, Navy, Air Force & Paramilitary Forces etc. not below the rank of Subedar Major/equivalent with good service record.

- (iii) Good physique and medically fit.
- (iv) Knowledge of Hindi/Sanskrit up to Matric/Higher Standard.
- (v) Age should not be more than 55 years (inclusive of all relaxations)



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**5. Farm Manager :-**

- (i) B.Sc. (Hons.) in Agriculture /Horticulture from any ICAR recognized University/ Institution.
- (ii) M.Sc. in any discipline of Horticulture from any ICAR recognized University/Institution.
- (iii) Hindi/Sanskrit as one of the subject upto Matric or higher qualification will be essential.

**Note: Irrespective of the above qualifications, Hindi/Sanskrit as one of the subject up-to- Matric or Higher Education will be essential for all posts.**



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### NO OBJECTION CERTIFICATE

To

The Registrar,  
Maharana Pratap Horticultural University,  
Karnal

This letter is in reference to Mr./Ms./Mrs.  
\_\_\_\_\_ son/daughter of Sh. \_\_\_\_\_ who  
has been an employee at (Organization name)  
\_\_\_\_\_ since \_\_\_\_\_ and presently working as  
(Designation) \_\_\_\_\_ w.e.f. \_\_\_\_\_ to \_\_\_\_\_ in the  
pay scale \_\_\_\_\_. The undersigned has no objection if he/she  
applies for the post at Maharana Pratap Horticultural University, Karnal and  
he/she will be relieved from the job in case of selection.

Contact for any inquiries.

Sincerely,

Signature with Seal of Head of Institution  
Name of the Official  
Organization Address  
Contact Number

Place: \_\_\_\_\_

Date: \_\_\_\_\_



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**Criteria for screening of applications and Score Card Guidelines for the posts of Professor/equivalent for direct selection as approved by the PC/BOM vide item No. B-5/A-18 in their 79<sup>th</sup>/258<sup>th</sup> meeting held on 20.12.2017.**

**Allotment of Marks:**

1.	Academic qualifications	12
2.	Experience in relevant field	15
3.	Recognitions and awards/ special attainments and achievements of Practical Importance	07
4.	Teaching/Research/Extension/Service Function/Externally funded projects/ Resource Generation/Summer/Winter School/ Refresher Course Symposia/ Conference etc.	35
5.	Publications/including papers in refereed journals	25
6.	Institution building	06
	<b>Grand Total</b>	<b>100</b>

	<b>Details:-</b>	
1.	Academic Qualifications (Proof required for each credit claimed including award of first class by the University or the conversion formula)	<b>12</b>
i)	3.0 marks each: for Graduate; M.Sc./M.Tech and Ph.D based upon percentage/OGPA (course work) levels. <b>Maximum of 9.0 marks</b>	
ii)	Gold medal at graduate and masters level  Jawaharlal Nehru Award of ICAR OR similar National Award based on Ph.D Thesis/work. Best Ph.D Thesis in the University.  1.0 mark for each Gold medal and award.	
iii)	Post-Doctoral Fellowship both national and international which are competitive e.g. DBT/DST, Full bright/Humboldt/Boycast Fellowships etc. 1.0 mark for each six months duration and 0.5 mark for each 3 months duration.	
iv)	1.0 mark for additional University Degree/PG diploma relevant to the post applied for and obtained from an accredited University/Institute in regular full time residential mode and of minimum six months duration.	
v)	1.0 mark each for JRF/SRF/GATE of ICAR/CSIR/UGC/other national level Govt. fellowship at M.Sc./Ph.D level <b>Maximum of 3.0 marks for (ii),(iii),(iv)&amp;(v)</b>	



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2.	<b>Experience in relevant field</b>	<b>15</b>
(i)	<p><b>Essential Qualification</b>  <b>Professor/equiv.</b>            i) Doctoral degree in the relevant discipline.            ii) 10 years' experience (excluding period spent in Ph.D during service, subject to a maximum of 3 years) in the relevant subject as Assistant Professor/ Associate Professor or equiv., in the Pay Band-3 of Rs.15600-39100 with Grade Pay of Rs. 5400/6000/7000/8000 (pre-revised Rs.8000-13500) or corresponding revised pay scale and out of which at least 2 years as a Associate professor or in an equivalent position in the pay Band-4 of Rs. 37400-67000 or higher with Grade Pay of Rs. 8700/9000/- or corresponding revised pay scale            iii) Evidence of contribution to Research/Teaching/Extension Education as supported by published work/patents granted/innovations and impact, respectively.            iv) Specialization (to be defined)</p> <p>Marks will be awarded strictly for the service experience over and above the prescribed essential years stipulated as minimum qualifications 1.5 mark for each year of service experience over and above the prescribed period required for the particular post.</p> <p style="text-align: right;"><b>Maximum of 9.0 marks</b></p>	
(ii)	<p><b>Specific trainings undertaken in the field of specialization:</b>            (2.0 mark each for training of duration 21 days or more, 1.0 marks for training of 11 to 20 days and 0.5 marks for training of 7 to 10 days)</p> <p style="text-align: right;"><b>Maximum of 6.0 marks</b></p>	
3.	<b>Recognitions &amp; Awards/Special Attainments &amp; Achievements of Practical Importance (Proof in support of each claim needed)</b>	<b>7</b>
(i)	<p><b>Awards and Recognitions</b></p> <ul style="list-style-type: none"> <li>2.0 marks for national/international award (recognized by ICAR, CSIR, DBT, or Central Govt., FAO of the UN etc.) relevant to the subject/discipline of specialization, joint recognition will carry one mark each.  <b>Maximum of 2.0 marks</b></li> <li>1.0 mark for Fellowship and 0.5 marks for Associateship of National Academies and national professional societies.  <b>Maximum of 2.0 marks</b></li> <li>0.5 mark each for awards from the State Govt. Departments, National Institutes, Universities, Professional Societies (Registered), President/Chairman/Member-Secretary of Important Committees and other decision/policy making bodies/committees of national level, Member of Editorial Board of National and international NAAS-rated journals, Reviewer of peer-reviewed journals.  <b>Maximum of 2.0 marks</b></li> <li>0.5 mark each for best paper and poster presented in National or International symposium/conference sponsored by ICAR, CSIR, DBT/DST or UGC or government agency.</li> </ul>	



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	<p style="text-align: right;"><b>Maximum of 2.0 marks</b></p> <ul style="list-style-type: none"> <li>0.5 mark each for best thesis award guided by the teacher.</li> </ul> <p style="text-align: right;"><b>Maximum of 2.0 marks</b></p>	
(ii)	<p><b>Special Attainments and Achievements of Practical Importance:</b></p> <ul style="list-style-type: none"> <li>2.0 marks for PI of each novel technology or methodology or concept developed, commercialized and/or commercialized patented, and 1.0 mark for the Co-PI <b>Maximum of 2.0 marks</b></li> <li>1.0 mark for each one-month experience of working in internationally important organization/laboratory. Period spent for consultancy/assignment for UN Agencies or foreign country national governments including inter-governmental agencies and Universities abroad are to be considered. Period spent abroad towards Masters/Ph.D/Post-Doctoral experience will not be considered. <b>Maximum 2.0 marks</b></li> <li>0.5 mark as Chairman of Session as subject matter specialist in International meeting, Symposium, Conference, etc. <b>Maximum of 2.0 marks</b></li> </ul>	
4.	<b>Teaching/Research/Extension/Service Function</b>	35
A	<b>Specific contribution in teaching/research/extension/service functions other than those already mentioned under item 2 (ii) above.</b>	28
	<p><b>Teaching</b></p> <ul style="list-style-type: none"> <li>0.1 Marks for each credit taught per semester. <b>Maximum 12.0 marks</b></li> <li>Training programmes offered, HRD programmes organized/coordinated/assisted, Customized training programmes developed and delivered. (2.0 mark each for 21 days or more, 1.0 marks for 11 to 20 days and 0.5 marks for 7 to 10 days) <b>Maximum 6.0 marks</b></li> <li>Guidance for Master's/Doctoral dissertation as major guide 0.5 mark for each Master's student and 1.0 mark for each Doctoral student (Marks to be awarded for students who have fulfilled all requirements for award of degree) <b>Maximum 6.0 marks</b></li> <li>Designing of course curriculum-new courses added or revised, syllabus developed, Innovation in teaching methods/and development of aids. (0.5 mark for each activity) <b>Maximum 2.0 marks</b></li> <li>Act as external examiner for thesis evaluation and viva-voce, paper setter for Universities and Boards. (0.25 mark for each activity) <b>Maximum 3.0 marks</b></li> <li>Contribution in research/extension <b>Maximum 5.0 marks</b></li> </ul>	



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	<p><b>Research</b></p> <ul style="list-style-type: none"> <li>0.5 marks each experiment for each year as PI and 0.25 marks for each experiment for each year as Co-PI/collaborator.</li> </ul> <p style="text-align: right;"><b>Maximum 14.0 marks</b></p> <ul style="list-style-type: none"> <li>Major research outcome, accomplishments, impact, e.g. increased production or productivity field application, varieties released/ technology developed, adopted including technical bulletins published (0.5 marks for each activity).</li> </ul> <p style="text-align: right;"><b>Maximum 7.0marks</b></p> <ul style="list-style-type: none"> <li>Inter-institutional collaboration through establishment of linkages with national and international research institutes and organizations and special international/national research assignments not covered elsewhere in the application OR adoption of concept/ methodology/ product by research and academic bodies, accreditation received (0.5 marks for each activity).</li> </ul> <p style="text-align: right;"><b>Maximum 7.0 marks</b></p> <ul style="list-style-type: none"> <li>Contribution in teaching/extension</li> </ul> <p style="text-align: right;"><b>Maximum 5.0 marks</b></p>	
	<p><b>Extension</b></p> <p><b>Technology Application, Demonstration and Adoption</b></p> <p>Involvement in technology application programmes through organizing/coordinating activities related to technology assessment and refinement, on Farm trials and frontline demonstration. Undertaking programmes related to Farming System Research and Extension (FSR/E), Participatory Rural Appraisal (PRA) and Participatory Technology Development (PTD), yield gap analysis and impact assessment for providing feedback to research and development. Development of innovative extension methodologies, management cases and documentation of success stories. Consequence and constraint analysis Studies conducted on technology application and adoption, scales, tests and performance indices developed for measuring technology dynamics and kinetics in a system. Programmes conducted on women development and gender mainstreaming and technology inventory support provided to the extension system for technology backstopping (0.5marks for each activity)</p> <p style="text-align: right;"><b>Maximum 14.0 marks</b></p> <p><b>Extension Approaches for Technology Dissemination</b></p> <p>Involvement of Formal Village Organizations in Extension, Farmers/Commodity Interest Groups organized, innovative extension methods and institutional innovations adopted for commercialization and mass dissemination of technologies. Developing and implementing e-extension Services, kiosks and ICT based extension programmes, establishing and monitoring or .e-linkages/connectivity, creating and use of electronic and web. Based knowledge portals and products. Organizing or coordinating interface meetings, demonstrations, farmersmeet/fair/field day/Schools/technology week, exhibition, TV &amp;Radio talks, production and supply of technology products (0.5 marks for each activity).</p> <p style="text-align: right;"><b>Maximum 9.0 marks</b></p> <p><b>Capacity Development and Collaborative Programmes</b></p> <p>Inter-institutional collaborative capacity development/training and demonstrations organized/coordinated. Inventories and kits developed for training/capacity</p>	



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	<p>development. New technology products, methodology, process and path analysis developed for understanding human behavior and group dynamics. Studies conducted on analyzing constrains, training needs, training effectiveness, Job performance, satisfaction and improvement among extension professional. Any other relevant contributions not included above (0.5 marks for each activity).</p> <p style="text-align: right;"><b>Maximum 5.0 marks</b></p> <p><b>Contribution in teaching/research.</b></p> <p style="text-align: right;"><b>Maximum 5.0 marks</b></p>	
	<p><b>Service function</b></p> <ul style="list-style-type: none"> <li>Assistance in project management &amp; coordination, Replies to parliament/state assembly questions in time-bound manner, Constitution and monitoring progress of work of QRTs, BOMs, Academic Councils and similar Advisory Committees of the Institute or Agency or University and the implementation of their recommendations, Production and distribution of seeds, varieties, cultures, providing testing or diagnostic services in referral laboratories, Maintenance of farm including production facilities, Maintenance of germ-plasm, gene bank, seeds, type-cultures (0.5 marks for each activity).</li> </ul> <p style="text-align: right;"><b>Maximum 14.0 marks</b></p> <ul style="list-style-type: none"> <li>Assistance in monitoring (physical, financial and scientific) targets, Innovation in research/ teaching/extension monitoring and coordination methods, Participation in institutional activities, Revenue generation through sale of produce, Cataloguing seeds, varieties, cultures, documentation and maintenance of the registry, Special assignments (international organizations, overseas and special national assignments) or consultancies (0.5 marks for each activity).</li> </ul> <p style="text-align: right;"><b>Maximum 14.0 marks</b></p> <ul style="list-style-type: none"> <li><b>Contribution in teaching/research/extension</b></li> </ul> <p style="text-align: right;"><b>Maximum 5.0 marks</b></p>	
<b>B.</b>	<b>Externally Funded Projects/Resource Generation</b>	<b>5</b>
	<ul style="list-style-type: none"> <li>Qualifying marks for earning competitive grant Projects granted by external sources (except AICRP) only should be considered for marking. Externally funded projects will be awarded marks as follows (proof necessary): (PI and Co-PI will be considered at the time of initial grant)</li> <li>Upto Rs.10 lacs. 1.0 mark for PI and 0.5 mark for Co-PI/Project Associate for each project</li> <li>&gt;10 lac and upto Rs. 25 lacs. 2.0 marks for PI and 1.0 mark for Co- PI/Project Associate for each project</li> <li>&gt;25 lacs: 3.0 marks for PI and 2.0 mark for Co-PI/Project Associate for each project</li> <li>0.5 marks for PI and 0.25 marks for Co-PI/associated scientist of RKVY and gap filling projects irrespective of total project budget.</li> </ul>	
<b>C.</b>	<b>Summer/Winter School/Refresher Course/Symposia/Conference etc.</b>	<b>2</b>
	<ul style="list-style-type: none"> <li>0.25 mark for each subject matter lecture delivered as resource person in Summer/Refresher course /training etc. as part of the compendium.</li> <li>1.0 mark for Chapman/organizing Secretary/Convenor for National or International symposium/conference sponsored by ICAR, CSIR, DBT/DST or UGC or government agency.</li> </ul>	



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	<ul style="list-style-type: none"> <li>0.5 mark for each invited lecture and delivered in National or International symposium/conference sponsored by ICAR, CSIR, DBT/DST or UGC or government agency.</li> </ul>	
<b>5(A)</b>	<b>Publications/including papers in refereed journals.</b>	<b>25</b>
<b>(i)</b>	<b>Publications (Refereed journals) for researchers and teachers</b>	
	<p>Identify 20 best research papers published in refereed journal (with first or second author) for allocation of score according to. NAAS journal ID. The NAAS score for each publication will be added and sum multiplied by 0.25 to get marks. For research publications where NAAS journal ID is not available, the screening Committee shall be empowered to give appropriate rating but not exceeding 2.0/publication. Where NAAS rating is not available but recognized International Impact Factor is available the applicant may indicate NAAS rating as 6 plus impact factor.</p> <p style="text-align: right;"><b>Maximum of 15.0 marks</b></p>	
<b>(ii)</b>	<b>Other publications</b>	
	<ul style="list-style-type: none"> <li>Books Authored/Edited with ISSN/ISBN No.: 2.5 marks to first author and 2.0 marks to co-authors. <b>Maximum of 4.0 marks</b></li> <li>Practical Manual/Training Manual/Book Chapters with ISSN/ISBN Number : 1.0 mark for first author for each publication 0.5 mark for co-authors for each publication <b>Maximum of 4.0 marks</b></li> <li>Popular 'Articles/Bulletins/Short Communications: 0.25 marks for each publication to first author only: <b>Maximum 3.0 marks</b></li> <li>Electronic media coverage, articles published in newspapers and magazines: 0:25 marks for each. <b>Maximum 1.0 marks</b></li> <li>Extension Bulletins qualify for marking. For each Bulletin 0.25 mark for first author and 0.125 to co-authors. <b>Maximum 1.0 mark</b></li> <li>IT material for Technology 'transfer or Human Resource Development: 1.0 mark for each material developed. <b>Maximum 2.0 mark</b></li> <li>Papers in proceedings of National or International symposium/conference sponsored by ICAR, CSIR, DBT/DST or UGC or government agency: 0.50 mark each for first author 0.25 mark for co-authors <b>Maximum of 2.0 marks</b></li> </ul> <p style="text-align: right;"><b>Maximum of 10.0 marks from above</b></p>	
<b>5(B)</b>	<b>Publications for Scientists working in KYKs and where there is very little or no scope for publication like Library, Language Department/ Sports etc.</b>	
<b>(i)</b>	<p>An applicant must identify 15 best research papers published in referred journals for allocation of score according to NAAS Journal rating. The NAAS score for the 15 publications will be added and sum multiplied by 0.25 to get marks. For research publications where NAAS Journal ID is not available the Screening Committee shall be empowered to give appropriate rating not more than 2.0/publication. Where NAAS rating is not available but recognized International Impact Factor is</p>	



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	available the applicant may indicate NAAS rating as 6 plus impact factor. <b>Maximum 10.0 marks</b>	
(ii)	<p><b>Other Publications</b></p> <ul style="list-style-type: none"> <li>Books Authored/Edited with ISSN/ISBN No.: 2.5 marks to first author and 2.0 marks to co-authors. <b>Maximum of 3.0 marks</b></li> <li>Practical Manual/Training Manual/Book Chapters with ISSN/ISBN Number: 1.0 mark for first author for each publication 0.5 mark for co-authors for each publication <b>Maximum of 3.0 marks</b></li> <li>Popular Articles/Bulletins/Short Communications: 0.25 marks for each publication to first author only. <b>Maximum 5.0 mark</b></li> <li>Electronic media coverage, articles published in newspapers and magazines: 0.25 marks for each. <b>Maximum 1.0 mark</b></li> <li>Extension Bulletins qualify for marking. For each Bulletin 0.25 mark for first author and 0.125 to co-authors. <b>Maximum 1.0 mark</b></li> <li>IT material for Technology Transfer or Human Resource Development: 1.0 mark for each material developed. <b>Maximum 2.0 mark</b></li> <li>Papers in proceedings of National or International symposium/ conference sponsored by ICAR, CSIR, DBT/DST or UGC or government agency. 0.50 mark each for first author 0.25 mark for co-authors <b>Maximum 2.0 mark</b></li> </ul> <p><b>Maximum of 15.0marks from above</b></p>	
6.	<b>Institution Building</b>	<b>6</b>
	<ul style="list-style-type: none"> <li>Creation of new infra-structure, laboratory, farmorfield facility etc., that has bearing on improved standards of research, education, communication, extension or resource generation.</li> <li>Structural changes in operational research and management reforms which resulted in better production or efficient utilization of resources are to be mentioned.</li> </ul> <p><b>1.0mark for each development</b></p>	
	<b>GRAND TOTAL</b>	<b>100</b>



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**Minimum Qualifying marks for appointment:**

There is no provision of minimum qualifying marks for appointment in the new guidelines of ASRB/ ICAR. However, the committee recommends the minimum qualifying marks for appointment will be as under:

- |           |          |
|-----------|----------|
| (a) GC    | 60 marks |
| (b) SC/ST | 57 marks |

**Relevance of concerned subject with respect to publication, experience and trainings etc. will be decided by the selection committee.**



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**Allotment of Marks:**

1.	Academic qualifications	20
2.	Experience in relevant field	12
3.	Recognitions and awards/ special attainments and achievements of Practical Importance	05
4.	Teaching/Research/Extension/Service Function/Externally funded projects/ Resource Generation/Summer/Winter School/ Refresher Course Symposia/ Conference etc.	40
5.	Publications/including papers in refereed journals	20
6.	Institution building	03
	<b>Grand Total</b>	<b>100</b>

	<b>Details</b>	
1.	Academic Qualifications (Proof required for each credit claimed including award of first class by the University or the conversion formula)	<b>20</b>
i)	5.0 marks each: for Graduate; M.Sc./M.Tech and Ph.D based upon percentage/OGPA (course work) levels. <b>Maximum of 15.0 marks</b>	
ii)	Gold medal at graduate and masters level  Jawaharlal Nehru Award of ICAR OR similar National Award based on Ph.D Thesis/work. Best Ph.D Thesis in the University.  1.0 mark for each Gold medal and award.	
iii)	Post-Doctoral Fellowship both national and international which are competitive e.g. DBT/DST, Full bright/Humboldt/Boy cast Fellowships etc. 1.0 mark for each six months duration and 0.5 mark for each 3 months duration.	
iv)	1.0 mark for additional University Degree/PG diploma relevant to the post applied for and obtained from an accredited University/Institute in regular full time residential mode and of minimum six months duration.	
v)	1.0 mark each for JRF/SRF/GATE of ICAR/CSIR/UGC/other national level Govt. fellowship at M.Sc./M.Tech./Ph.D level <b>Maximum of 5.0 marks for (ii),(iii),(iv)&amp;(v)</b>	



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2.	<b>Experience in relevant field</b>	<b>12</b>
(i)	<b><u>Essential Qualification</u></b>	
(a)	<p><b><u>For disciplines other than Engineering</u></b></p> <p><b><u>Associate Professor/Equiv.</u></b></p> <p>i) Doctoral degree in the relevant subject (to be defined).</p> <p>ii) 8 years' experience (excluding period spent on Ph. D. during service, subject to a maximum of 3 years) in the relevant subject as Assistant Professor or in an equivalent position in the Pay Band-3 of Rs. 15600- 39100 with Grade Pay of Rs. 5400/6000/7000/ 8000 (pre-revised Rs. 8000-13500) or corresponding revised pay scale and having made contribution to research/ teaching / extension as evidenced by published work/patents granted/ innovation and impact, respectively.</p> <p style="text-align: center;">OR</p> <p>Doctoral degree in relevant subject with minimum 8 years' experience of high quality post-doctoral research in an institution/ organization as evidenced by atleast 6 publications(based on. post-doctoral research) in journals with NAAS rating of 7.5 or above with first authorship</p> <p>Desirable: Specialization in relevant field.</p>	
(b)	<p><b><u>For Engineering discipline</u></b></p> <p>i) Doctoral degree in relevant Engineering subject.</p> <p>ii) 6 years' experience (excluding period spent on Ph. D. during service, subject to a maximum of 3 years) in the relevant subject as Assistant Professor or in an equivalent position in the Pay Band-3 of Rs. 15600- 39100 with Grade Pay of Rs. 5400/6000/70.00/ 8000 (pre-revised Rs. 8000-13500) or corresponding revised pay scale and having made contribution to research/ teaching/ extension as evidenced by published work/ patents granted/ innovation and Impact,, respectively.</p> <p style="text-align: center;">OR</p> <p>i) Master's degree in the relevant Engineering subject,</p> <p>ii) 10 years' experience in the relevant subject as Assistant Professor or in an equivalent position in the PayBand-3of Rs.15600-39100 with Grade Pay of Rs. 5400/6000/7000/ 8000 (pre-revised Rs.8000-13500) or corresponding revised pay scale and .having made contribution to research/ teaching/extension as evidenced by , published work/patent granted/ innovation and impact, respectively.</p> <p style="text-align: center;">OR</p> <p>Doctoral degree in relevant Engineering subject with minimum 6 years' experience of high quality post-doctoral research in an institution/ organization as evidenced by at least 6 publications (based on post- doctoral research) in journals with NAAS rating of 7.5 or above with first authorship.</p> <p>Marks will be awarded strictly for the service experience over and above the prescribed essential years stipulated as minimum qualifications. 1.5 marks for each year of service experience over and above the prescribed periodrequiredfor the particular post..</p>	



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		<b>Maximum of 6.0 marks</b>	
(ii)	<b>Specific trainings undertaken in the field of specialization:</b> (2.0 mark each for training of duration 21 days or more, 1.0 marks for training of 11 to 20 days and 0.5 marks for training of 7 to 10 days)	<b>Maximum of 6.0 marks</b>	
3.	<b>Recognitions &amp; Awards/Special Attainments &amp; Achievements of Practical Importance (Proof in support of each claim needed)</b>		<b>5</b>
(i)	<b>Awards and Recognitions</b> <ul style="list-style-type: none"> <li>2.0 marks for national/international award (recognized by ICAR, CSIR, DBT, or UGC, FAO of the UN etc.) relevant to the subject/discipline of specialization, joint recognition will carry one mark each.</li> </ul> <p style="text-align: right;"><b>Maximum of 2.0 marks</b></p> <ul style="list-style-type: none"> <li>1.0 mark for Fellowship and 0.5 marks for Associateship of National Academies and national professional societies.</li> </ul> <p style="text-align: right;"><b>Maximum of 2.0 marks</b></p> <ul style="list-style-type: none"> <li>0.5 mark each for awards from the State Govt, Departments, National Institutes, Universities, Professional Societies (Registered), President/Chairman/Member-Secretary of Important Committees and other decision/policy making bodies/committees of national level, Member of Editorial Board of National and international NAAS-rated journals, Reviewer of peer-reviewed journals.</li> </ul> <p style="text-align: right;"><b>Maximum of 2.0 marks</b></p> <ul style="list-style-type: none"> <li>0.5 mark each for best paper and poster presented in National or International symposium/conference sponsored by ICAR, CSIR, DBT/DST or UGC or government agency.</li> </ul> <p style="text-align: right;"><b>Maximum of 2.0 marks</b></p>		
(ii)	<b>Special Attainments and Achievements of Practical Importance:</b> <ul style="list-style-type: none"> <li>2.0 marks for PI of each novel technology or methodology or concept developed, commercialized and/or commercialized patented, and 1.0 mark for the Co-PI</li> </ul> <p style="text-align: right;"><b>Maximum of 2.0 marks</b></p> <ul style="list-style-type: none"> <li>1.0 mark for each one-month experience of working in internationally important organization/laboratory. Period spent for consultancy/assignment for UN Agencies or foreign country national governments including inter-governmental agencies and Universities abroad are to be considered. Period spent abroad towards Masters/Ph.D/Post-Doctoral experience will not be considered.</li> </ul> <p style="text-align: right;"><b>Maximum 2.0 marks</b></p> <ul style="list-style-type: none"> <li>0.5 mark as Chairman of Session as subject matter specialist in National or International symposium/conference sponsored by ICAR, CSIR, DBT/DST or UGC or government agency.</li> </ul> <p style="text-align: right;"><b>Maximum of 2.0 marks</b></p>		



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4.	<b>Teaching/Research/Extension/Service Function</b>	40
<b>A</b>	<b>Specific contribution in teaching/research/extension/service functions other than those already mentioned under item 2 (ii) above.</b>	<b>30</b>
	<b>Teaching</b> <ul style="list-style-type: none"> <li>0.1 Marks for each credit taught per semester. <b>Maximum 12.0 marks</b></li> <li>Training programmes offered, HRD programmes organized/ coordinated/assisted, Customized training programmes developed and delivered. (2.0 mark each for 21 days or more, 1.0 marks for 11 to 20 days and 0.5 marks for 7 to 10 days) <b>Maximum 6.0 marks</b></li> <li>Guidance for Master's/Doctoral dissertation as major guide 0.5 mark for each Master's student and 1.0 mark for each Doctoral student (Marks to be awarded for students who have fulfilled all requirements for award-of-degree) <b>Maximum 6.0 marks</b></li> <li>Designing of course curriculum-new courses added or revised, syllabus developed, Innovation in teaching methods/and development of aids. (1.0 mark for each activity) <b>Maximum 3.0 marks</b></li> <li>Act as external examiner for external thesis evaluation and viva- voce, paper setter for Universities and Boards. (0.25 mark for each activity) <b>Maximum 3.0 marks</b></li> <li>Contribution in research/extension <b>Maximum 5.0 marks</b></li> </ul>	
	<b>Research</b> <ul style="list-style-type: none"> <li>0.5 marks each experiment for each year as PI and 0.25 marks for each experiment for each year as Co-PI/collaborator. <b>Maximum 15.0 marks</b></li> <li>Major research outcome, accomplishments, impact, e.g. increased production or productivity field application, varieties released/ technology developed, adopted including technical bulletins published (0.5 marks for each activity). <b>Maximum 7.5 marks</b></li> <li>Inter-institutional collaboration through establishment of linkages with national and international research institutes and organizations and special international/national research assignments not covered elsewhere in the application OR adoption of concept/ methodology/ product by research and academic bodies, accreditation received (0.5 marks for each activity). <b>Maximum 7.5 marks</b></li> <li>Contribution in teaching/extension <b>Maximum 5.0 marks</b></li> </ul>	
	<b>Extension</b> <b>Technology Application, Demonstration and Adoption- related to relevant discipline</b> Involvement in technology application programmes through organizing/coordinating	



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	<p>activities related to technology assessment and refinement, on Farm trials and frontline demonstration. Undertaking programmes related to Farming System Research and Extension (FSR/E), Participatory Rural Appraisal (PRA) and Participatory Technology Development (PTD), yield gap analysis and impact assessment for providing feedback to research and development. Development of innovative extension methodologies, management cases and documentation of success stories. Consequence and constraint analysis Studies conducted on technology application and adoption, scales, tests and performance indices developed for measuring technology dynamics and kinetics in a system. Programmes conducted on women development and gender mainstreaming and technology inventory support provided to the extension system for technology backstopping (0.5 marks for each activity)</p> <p style="text-align: right;"><b>Maximum 15.0 marks</b></p> <p><b>Extension Approaches for Technology Dissemination</b></p> <p>Involvement of Formal Village Organizations in Extension, Farmers/Commodity Interest Groups organized, innovative extension methods and institutional innovations adopted for commercialization and mass dissemination of technologies. Developing and implementing e-extension Services, kiosks and ICT based extension programmes, establishing and monitoring or .e-linkages/connectivity, creating and use of electronic and web. Based knowledge portals and products. Organizing or coordinating interface meetings, demonstrations, farmers meet/fair/field day/Schools/technology week, exhibition, TV &amp;Radio talks, production .and supply of technology products (0.5 marks for each activity).</p> <p style="text-align: right;"><b>Maximum 9.0 marks</b></p> <p><b>Capacity Development and Collaborative Programmes</b></p> <p>Inter-institutional collaborative capacity development/training and demonstrations organized/coordinated. Inventories and kits developed for training/capacity development. New technology products, methodology, process and path analysis developed for understanding human behavior and group dynamics. Studies conducted on analyzing constrains, training needs, training effectiveness, Job performance, satisfaction and improvement among extension professional. Any other relevant contributions not included above (0.5 marks for each activity).</p> <p style="text-align: right;"><b>Maximum 6.0 marks</b></p>	
	<p><b>Contribution in teaching/research.</b></p> <p style="text-align: right;"><b>Maximum 5.0 marks</b></p>	
	<p><b>Service function</b></p> <ul style="list-style-type: none"> <li>Assistance in project management &amp; coordination, Replies to parliament/state assembly questions in time-bound manner, Constitution and monitoring progress of work of QRTs, BOMs, Academic Councils and similar Advisory Committees of the Institute or Agency or University and the implementation of their recommendations, Production and distribution of seeds, varieties, cultures, providing testing or diagnostic services in referral laboratories, Maintenance of farm including production facilities, Maintenance of germ-plasm, gene bank, seeds, type-cultures (0.5 marks for each activity).</li> </ul> <p style="text-align: right;"><b>Maximum 15.0 marks</b></p> <ul style="list-style-type: none"> <li>Assistance in monitoring (physical, financial and scientific) targets, Innovation in research/ teaching/extension monitoring and coordination methods, Participation</li> </ul>	



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	<p>in institutional activities, Revenue generation through sale of produce, Cataloguing seeds, varieties, cultures, documentation and maintenance of the registry, Special assignments (international organizations, overseas and special national assignments) or consultancies (0.5 marks for each activity).</p> <p style="text-align: right;"><b>Maximum 15.0 marks</b></p> <ul style="list-style-type: none"> <li><b>Contribution in teaching/research/extension</b></li> </ul> <p style="text-align: right;"><b>Maximum 5.0 marks</b></p>	
<b>B.</b>	<b>Externally Funded Projects/Resource Generation</b>	<b>6</b>
	<ul style="list-style-type: none"> <li>Qualifying marks for earning competitive grant Projects granted by external sources (except AICRP) only should be considered for marking. Externally funded projects will be awarded marks as follows (proof necessary): (PI and Co-PI will be considered at the time of initial grant)</li> <li>Upto Rs. 10 lacs. 1.0 mark for PI and 0.5 mark for Co-PI/Project Associate for each project</li> <li>&gt;10 lac and upto Rs. 25 lacs. 2.0 marks for PI and 1.0 mark for Co- PI/Project Associate for each project</li> <li>&gt;25 lacs: 3.0 marks for PI and 2.0 mark for Co-PI/Project Associate for each project</li> <li>0.5 marks for PI and 0.25 marks for Co-PI/associated scientist of RKVY and gap filling projects irrespective of total project budget.</li> </ul>	
<b>C.</b>	<b>Summer/Winter School/Refresher Course/Symposia/Conference etc.</b>	<b>4</b>
	<ul style="list-style-type: none"> <li>0.25 mark for each subject matter lecture delivered as resource person in Summer/Refresher course /training etc. as part of the compendium.</li> <li>1.0 mark for Chapman/organizing Secretary/Convener for National or International symposium/conference sponsored by ICAR, CSIR, DBT/DST or UGC or government agency.</li> <li>0.5 mark for each invited lecture and delivered in National or International symposium/conference sponsored by ICAR, CSIR, DBT/DST or UGC or government agency.</li> </ul>	
<b>5(A)</b>	<b>Publications/including papers in refereed journals.</b>	<b>20</b>
<b>(i)</b>	<b>Publications (Refereed journals) for researchers and teachers</b>	
	<p>Identify 10 best research papers published in refereed journal (with first or second author) for allocation of score according to. NAAS journal ID. The NAAS score for each publication will be added and sum multiplied by 0.25 to get marks. For research publications where NAAS journal ID is not available, the screening Committee shall be empowered to give appropriate rating but not exceeding 2.0/publication. Where NAAS rating is not available but recognized International Impact Factor is available the applicant may indicate NAAS rating as 6 plus impact factor.</p> <p style="text-align: right;"><b>Maximum of 12.0 marks</b></p> <p><b>Note: Marks for the publications will be awarded excluding publications required as minimum eligibility condition</b></p>	
<b>(ii)</b>	<b>Other publications</b>	
	<ul style="list-style-type: none"> <li>Books Authored/Edited with ISSN/ISBN No.: 2.5 marks to first author and 2.0 marks to co-authors.</li> </ul> <p style="text-align: right;"><b>Maximum of 4.0 marks</b></p> <ul style="list-style-type: none"> <li>Practical Manual/Training Manual/Book Chapters with ISSN/ISBN Number: 1.0 mark for first author for each publication 0.5 mark for co-authors for each publication</li> </ul> <p style="text-align: right;"><b>Maximum of 4.0 marks</b></p> <ul style="list-style-type: none"> <li>Popular 'Articles/Bulletins/Short Communications: 0.25 marks for each publication to first author only:</li> </ul>	



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	<p style="text-align: right;"><b>Maximum 3.0 marks</b></p> <ul style="list-style-type: none"> <li>Electronic media coverage, articles published in newspapers and magazines: 0.25 marks for each.</li> </ul> <p style="text-align: right;"><b>Maximum 1.0 marks</b></p> <ul style="list-style-type: none"> <li>Extension Bulletins qualify for marking. For each Bulletin 0.25 mark for first author and 0.125 to co-authors.</li> </ul> <p style="text-align: right;"><b>Maximum 1.0 mark</b></p> <ul style="list-style-type: none"> <li>IT material for Technology transfer or Human Resource Development: 1.0 mark for each material developed.</li> </ul> <p style="text-align: right;"><b>Maximum 2.0 mark</b></p> <ul style="list-style-type: none"> <li>Papers in proceedings of National or International symposium/conference sponsored by ICAR, CSIR, DBT/DST or UGC or government agency: 0.50 mark each for first author 0.25 mark for co-authors</li> </ul> <p style="text-align: right;"><b>Maximum of 2.0 marks</b> <b>Maximum of 8.0 marks from above</b></p>	
5(B)	<b>Publications for Scientists working in KYKs and where there is very little or no scope for publication like Library, Language Department/ Sports etc.</b>	
(i)	<p>An applicant must identify 15 best research papers published in referred journals for allocation of score according to NAAS Journal rating. The NAAS score for the 15 publications will be added and sum multiplied by 0.25 to get marks. For research publications where NAAS Journal ID is not available the Screening Committee shall be empowered to give appropriate rating not more than 2.0/publication. Where NAAS rating is not available but recognized International Impact Factor is available the applicant may indicate NAAS rating as 6 plus impact factor.</p> <p style="text-align: right;"><b>Maximum 10.0 marks</b></p>	
(ii)	<p><b>Other Publications</b></p> <ul style="list-style-type: none"> <li>Books Authored/Edited with ISSN/ISBN No.: 2.5 marks to first author and 2.0 marks to co-authors.</li> </ul> <p style="text-align: right;"><b>Maximum of 3.0 marks</b></p> <ul style="list-style-type: none"> <li>Practical Manual/Training Manual/Book Chapters with ISSN/ISBN Number: 1.0 mark for first author for each publication 0.5 mark for co-authors for each publication</li> </ul> <p style="text-align: right;"><b>Maximum of 3.0 marks</b></p> <ul style="list-style-type: none"> <li>Popular Articles/Bulletins/Short Communications: 0.25 marks for each publication to first author only.</li> </ul> <p style="text-align: right;"><b>Maximum 5.0 mark</b></p> <ul style="list-style-type: none"> <li>Electronic media coverage, articles published in newspapers and magazines: 0.25 marks for each.</li> </ul> <p style="text-align: right;"><b>Maximum 1.0 mark</b></p> <ul style="list-style-type: none"> <li>Extension Bulletins qualify for marking. For each Bulletin 0.25 mark for first author and 0.125 to co-authors.</li> </ul> <p style="text-align: right;"><b>Maximum 1.0 mark</b></p> <ul style="list-style-type: none"> <li>IT material for Technology Transfer or Human Resource Development: 1.0 mark for each material developed.</li> </ul> <p style="text-align: right;"><b>Maximum 2.0 mark</b></p> <ul style="list-style-type: none"> <li>Papers in proceedings of National or International symposium/ conference</li> </ul>	



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	sponsored by ICAR, CSIR, DBT/DST or UGC or government agency. 0.50 mark each for first author 0.25 mark for co-authors  <b>Maximum 2.0 mark</b> <b>Maximum of 10 marks from above</b>	
6.	<b>Institution Building</b>	3
	<ul style="list-style-type: none"> <li>• Creation of new infra-structure, laboratory, farmorfield facility etc., that has bearing on improved standards of research, education, communication, extension or resource generation.</li> <li>• Structural changes in operational research and management reforms which resulted in better production or efficient utilization of resources are to be mentioned.</li> </ul> <b>1.0 mark for each development</b>	
	<b>GRAND TOTAL</b>	<b>100</b>

#### **Minimum Qualifying marks for appointment:**

There is no provision of minimum qualifying marks for appointment in the new guidelines of ASRB ICAR. However, the committee recommends the minimum qualifying marks for appointment will be as under:

- |           |            |
|-----------|------------|
| (a) GC    | 50 marks   |
| (b) SC/ST | 47.5 marks |

**Relevance of concerned subject with respect to publication, experience and trainings etc. will be decided by the selection committee.**



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**Advertisement No. 03/2024**

**APPLICATION FORM**  
**FOR TEACHING, RESEARCH & EXTENSION POSTS**

**Note: (i) Attach summary sheet (05 copies)**

**Fill all Columns from 1 to 23. If any column is left blank/  
unsigned then application will be rejected as incomplete.**

**(ii) The application should either be filled neatly  
in the candidates' own hand or type written.**

A signed colour passport  
size photograph of the  
candidate must be  
pasted here. This is  
essential

1. Post applied for \_\_\_\_\_  
(Give the full name of the post)
2. Name in full \_\_\_\_\_  
(in block letters)
3. Do you belong to SC/BCA/BCB/ESM/PWD etc. category? \_\_\_\_\_  
If so, please attach a certificate in support thereof
4. Present postal address \_\_\_\_\_  
(in block letters)  
(Candidates who apply from abroad may state here  
when they are likely to come back to India and also  
give their postal address in India). \_\_\_\_\_
5. (a) Aadhaar No. (desirable but not mandatory) \_\_\_\_\_  
(b) Telephone No./Mobile No. \_\_\_\_\_
6. (a) E-mail ID, if any \_\_\_\_\_  
(b) Proof of application fee: \_\_\_\_\_  
deposited in Bank A/c No 39374162060  
IFS Code : SBIN0000665 SWIFT \_\_\_\_\_  
Receipt No. \_\_\_\_\_ Dated \_\_\_\_\_  
Amount (in Rs.) \_\_\_\_\_  
Transaction ID \_\_\_\_\_ Dated \_\_\_\_\_  
Amount (Rs.) \_\_\_\_\_  
Other Proof/Mode \_\_\_\_\_
- (c) Sex: Male/Female \_\_\_\_\_
7. Permanent Home Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. (a) Father's Name \_\_\_\_\_  
(b) Mother's Name \_\_\_\_\_  
(c) Spouse Name \_\_\_\_\_
9. (a) Nationality of candidate \_\_\_\_\_  
(b) Name of the country, if foreign national \_\_\_\_\_  
(c) Marital status \_\_\_\_\_
10. (a) Date of birth \_\_\_\_\_  
(b) Place of birth \_\_\_\_\_



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- (c) Place of permanent domicile \_\_\_\_\_
11. (a) If you are employed, your present designation \_\_\_\_\_
- (b) Name of your present employer \_\_\_\_\_  
(Person, office, institution or firm)

(c) Have you obtained the permission of your present employer for submitting this application (if not, you should bring a 'No objection certificate' from your employer at the time of interview). \_\_\_\_\_

(d) If selected, please state when you can join. \_\_\_\_\_

(e) Present Pay \_\_\_\_\_  
(i) Scale of pay/FPL \_\_\_\_\_

(ii) Present basic pay \_\_\_\_\_

(iii) Allowances excluding house rent & CCA \_\_\_\_\_  
(give name and amt of each allowance)

(iv) Date of next increment \_\_\_\_\_

(f) Minimum pay acceptable \_\_\_\_\_

12. Names and addresses of two referees not related to you, to whom you are known personally (if you are employed, your present employer must be one of the referees)
- (i) \_\_\_\_\_  
\_\_\_\_\_

(ii) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### 13. Details of academic qualifications:

- A. Give in the tabular statement below particulars of the examinations passed from Matriculation onwards. If the university from which you obtained your degree does not award marks but only grades and points, in that case:-

Examination	Matric	10+2 or equivalent	Bachelor's degree	Master's degree	Ph.D
Name of School, College/University					
Date of joining					
Date of leaving					
Name of Board or University					
Year of passing					
Maximum marks/OGPA					
Marks obtained/ OGPA					
Percentage marks					



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Division					
Subjects/Specialization					

(Attach self attested certified copies of the Detailed Marks Cards (or Transcripts) of all the examinations passed)

B. Details of NET/SLET/SET examination cleared from UGC/CSIR/ICAR/State:

Year of passing \_\_\_\_\_ Subject: \_\_\_\_\_

Conducted by UGC/ASRB/Any other, specify \_\_\_\_\_

Honours & awards: \_\_\_\_\_

C. Ph.D degree by course work : Yes/No \_\_\_\_\_

Topic of Master's degree \_\_\_\_\_

Topic of Ph.D thesis \_\_\_\_\_

#### 14. Publications:

Sr. No.	Category of publication	Give only numbers
A.	<b>Full papers</b>	
	(a) For NAAS rating $\geq 6.0$ (i) For first and corresponding author (ii) For others	
	(b) For NAAS rating $< 6.0$ (i) For first and corresponding author (ii) For others	
	(c) Without NAAS rating	
B.	<b>Research note/short communication</b>	
C.	<b>Papers presented and documented in Seminar/ symposium/conference at National/ International level;</b>  International: National:	
D.	<b>Popular articles published in leading farm journals/magazines</b>	
E.	<b>Books published by Universities/ National Institutes/Standard publishers</b>	
	a) Authored Book with ISBN No.	
	b) Edited Book with ISBN No.	
	c) Chapter/Bulletin	
	Best paper/presentation/poster award at National/ International conference sponsored by (ICAR/UGC/CSIR/ DBT/DST or other National Govt. Agency)	

Give detailed information for various types of publications as mentioned above in tabular form with separate table for each category of publications.

Sr. No.	Author(s)	Title of paper/ publication	Name of journal/ publisher	Volume/ issue/ISBN No.	Year of publishing	NAAS Rating	Proof enclosed at page No.



Designation of post held	Period (month and year both should be given)			Pay drawn	Organization	Nature of work
				(Basic pay+ Grade Pay/FPL)		
	From	To	No. of Years			

Period		How spent
From	To	

18. (a) What is your mother-tongue? \_\_\_\_\_

Read only	Speak only	Read and speak	Read, write and speak	Examination(s) passed



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(A State University Established Vide Haryana Act. No. 32 of 2016)

19. Have you ever been prosecuted, kept under detention or bound down/ fined, convicted by a Court of Law of any offence or debarred/disqualified by any University, Public Service Commission from appearing at its examinations/selection? Is any case pending against you in any court of law at the time of filling up of this application form?

If the answer is 'Yes' full particulars of the case, detention, fine, conviction, sentence etc. should be given.

20. Have you applied for any other post in this University? If so, name all the posts including this one, in order of preference.

(i) \_\_\_\_\_ (ii) \_\_\_\_\_

(iii) \_\_\_\_\_ (iv) \_\_\_\_\_

21. (a) Any other details not mentioned above, which you think, will strengthen your claim for this appointment, if training or experience in a specialized field is one of the essential or desirable qualifications for this post, you may explain here, if you possess the qualification.  
(Attach separate sheet, if necessary)

- (b) Have you executed a bond to serve your parent department after completion of your studies, if so mention the period of bond:

22. List of certificates and testimonials (self attested copies) attached:

(i) \_\_\_\_\_ (ii) \_\_\_\_\_

(iii) \_\_\_\_\_ (iv) \_\_\_\_\_

(v) \_\_\_\_\_ (vi) \_\_\_\_\_

(vii) \_\_\_\_\_ (viii) \_\_\_\_\_

I certify that the foregoing information is correct and complete to the best of my knowledge and belief. I am not aware of any circumstance which may impair my fitness for employment.



Place: \_\_\_\_\_

Date: \_\_\_\_\_

(Thumb impression of the candidate,  
in case of male candidate left hand  
thumb impression and in case of  
female right hand thumb impression)

(Signature of the candidate)



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### CHECK LIST

(The information in this Check List is to be furnished by the Employer in respect of the in-service candidate for the last 10 years and in case the service period is less than 10 years then from the date of joining.)

1.

Year	Overall performance	Report about integrity	Report about work and conduct	Punishment awarded, if any	Whether any disciplinary/legal/Vigilance proceedings are pending against the official.

2. Does he fulfill the prescribed qualifications/experience requirement for the post?

Prescribed qualifications: Yes/No

Prescribed experience: Yes/No

It is also certified that the information furnished by the official in his application form is correct as per his service record.

Head of the Institution  
( S E A L )

(Name in block letters)

Place: \_\_\_\_\_

Date: \_\_\_\_\_



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**23. SUMMARY OF QUALIFICATIONS FOR FORM – (05 copies)**

<b>1.</b>	<b>Post applied for</b>			<b>Name of the candidate:</b>		
<b>2.</b>	<b>Date of birth:</b>			<b>Email. Id:</b>		<b>Category:</b>
<b>3.</b>	<b>Address:</b>			<b>Telephone/Mobile No.:</b>		
<b>4. Educational Qualifications</b>	<b>Month &amp; Year of passing</b>	<b>University Board</b>	<b>Total Marks/ OGPA</b>	<b>Marks obtained / OGPA</b>	<b>Percentage (%)</b>	<b>Division/ grade/ position</b>
10 <sup>th</sup>						
10+2						
B.Sc.						
M.Sc.						
Ph.D.						
<b>5. Additional Qualifications (Post Doctoral/Any other PG training/Higher Training)</b>						
<b>6. i. M.Sc./M.Tech.</b>	<b>Major Field</b>			<b>Minor Field</b>		
<b>ii. Ph.D.</b>						
<b>7. Academic Awards (gold medal/national award)</b>						
<b>8. Chronological list of Experience (After Masters' Degree)</b>		<b>Period of Experience</b>			<b>Nature of work (Permanent/ Temporary/ contractual/ adhoc)</b>	
<b>Post &amp; pay scale</b>	<b>Name &amp; address of Employer</b>	<b>From</b>	<b>To</b>	<b>Total Years</b>		
<b>9. Publication in relevant field</b>						



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<b>A. Full papers</b>	<b>Numbers</b>
(a) For NAAS rating $\geq 6.0$ (i) For first and corresponding author (ii) For others	
(b) For NAAS rating $< 6.0$ (i) For first and corresponding author (ii) For others	
(c) Without NAAS rating	
<b>B. Research note/short communication</b>	
<b>C. Papers presented and documented in Seminar/ symposium/conference at National/ International level;</b> International: National:	
<b>D. Popular articles published in leading farm journals/magazines</b>	
<b>E. Books published by Universities/ National Institutes/Standard publishers</b>	
a) Authored Book with ISBN No.	
b) Edited Book with ISBN No.	
c) Chapter/Bulletin	
Best paper/presentation/poster award at National/ International conference sponsored by (ICAR/UGC/CSIR/ DBT/DST or other National Govt. Agency)	

**Signature of the candidate**



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**Advertisement No. 03/2024**

**APPLICATION FORM FOR**

**Non-Teaching posts**

*Note: (i) Do not detach any sheet.*

(Fillup all the columns of all sheets)

(ii) The application should either be filled neatly in the candidates' own hand or type written.

A self-attested coloured passport size photograph of the candidate must be pasted here. This is essential.

1. Post applied for

(Give the full name of the post)

\_\_\_\_\_

2. (i) Name in full

(in block letters)

\_\_\_\_\_

(ii) Gender (Male/Female)

\_\_\_\_\_

3. Present postal address

(in block letters)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4.i) Aadhaar No. (desirable but not mandatory)

\_\_\_\_\_

ii) Mobile No.

\_\_\_\_\_

5(a) E-mail ID, if any

\_\_\_\_\_

(b) Proof of application fee:

Receipt No. \_\_\_\_\_ Dated \_\_\_\_\_

deposited in Bank A/c No 39374162060

Amount (in Rs.) \_\_\_\_\_

IFS Code: SBIN0000665 SWIFT

Transaction ID \_\_\_\_\_ Dated \_\_\_\_\_

Amount (Rs.) \_\_\_\_\_

Other Proof/Mode \_\_\_\_\_



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6. Permanent Home Address

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7. i) Father's Name

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ii) Mother's Name

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8. (a) Nationality of Candidate

---

(b) Name of the Country, if foreign national

---

(c) Marital Status

---

9. (a) Date of Birth

---

(b) Place of Birth

---

(c) Place of Permanent Domicile

---

(d) Do you belong to SC/BCA/BCB/EWS

---

(e) Do you fall under ESM category

---

(f) Do you fall under Freedom Fighter category

---

(g) Do you fall under Outstanding Sports person  
Category

---

(h) Are you person with disability

If so, attach certificate in support thereof

---

10. (a) If you are employed, your present designation

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(b) Name, Designation & Address of your  
present employer, if any

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(c) Have you obtained the permission of your  
present employer for submitting this application/  
attending this interview, if any, and for accepting  
this appointment, if selected?

\_\_\_\_\_

(d) If selected, please state when you can join.

\_\_\_\_\_

(e) Present Pay

i. Scale of pay

\_\_\_\_\_

ii. Basic pay

\_\_\_\_\_

iii. Allowances excluding house rent &

CCA (give name and amount of each allowance)

\_\_\_\_\_

iv. Date of next increment

\_\_\_\_\_

11. Names and addresses of two referees (i) \_\_\_\_\_  
not related to you, to whom you are  
known personally (if you are employed, your  
present employer must be one of the referees) (ii) \_\_\_\_\_
12. Whether any your relative is employed  
in this university if so, give detail \_\_\_\_\_
13. (a) what is your mother-tongue? \_\_\_\_\_  
(b) Name the languages (both Indian and foreign) \_\_\_\_\_  
which you can read, write or speak. \_\_\_\_\_  
Give particular and state the examinations \_\_\_\_\_  
if any, pass in each:

Read only	Speak only	Read & Speak	Read, Write & Speak	Examination(s) passed



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14. Have you ever been prosecuted, kept under detention or bound down/fined, convicted by a court of law of any offence or debarred /disqualified by any University, Public Service Commission from appearing at its examinations/selection? Is any case pending against you in any court of law at the time of filling up of this application form? If the answer is 'Yes' full particulars of the case, detention, fine, conviction, sentence etc. should be given:

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15. Employment Record:-

Designation of post held and description of work	Period From ____ to ____ (Give month and year both)	Pay scale/Pay level	Pay drawn (Basic pay+ allowances except HRA &CCA)	Full address of the office/depart ment	Reason for leaving the post

16. Details of academic qualifications:

Examination					
Name of School or College					
Name of Board or University					
Year of Passing					
University Registration No.					
Maximum marks					
Marks Obtained					
Percentage marks					
Division					
Subjects					



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Medium of Instruction					
Position, Distinction, Prizes, Scholarship etc.					

(Attach certified copies of the Detailed Marks Cards (or Transcripts) of all the examinations passed)

17. Administrative Experience, if any \_\_\_\_\_
18. Major Scientific Achievement/contributions (Attach separate sheet) \_\_\_\_\_
19. List of Publications (Attach separate sheet) \_\_\_\_\_
20. Any other details not mentioned above, which you think, will strengthen your claim for this appointment, (Attach separate Sheet, if necessary): \_\_\_\_\_
21. List of certificates and testimonials (attested copies) attached:-
- (i) \_\_\_\_\_
- (ii) \_\_\_\_\_
- (iii) \_\_\_\_\_
- (iv) \_\_\_\_\_

I certify that the foregoing information is correct and complete to the best of my knowledge and belief. I am not aware of any circumstance which may impair my fitness for employment.



Signature of Candidate

Thumb impression of Candidate  
(If test is involved, in case of male candidate left hand thumb impression and in case of female right hand thumb impression)

Place: \_\_\_\_\_

Date: \_\_\_\_\_



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Year	Overall performance	Report about integrity	Report about work and conduct	Punishment awarded, if any	Whether any disciplinary/legal/Vigilance proceedings are pending against the official.

2. Does he fulfill the prescribed qualifications/experience requirement for the post?

Prescribed qualifications: Yes/No

Prescribed experience: Yes/No

It is also certified that the information furnished by the official in his application form is correct as per his service record.

Head of the Institution  
(SEAL)

\_\_\_\_\_  
(Name in block letters)

Place: \_\_\_\_\_

Dated: \_\_\_\_\_