

TENDER NOTICE

Memo.No. MHU/DEE/2026/544

Dated: 01.09.2026

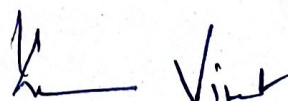
Sub: Sealed quotations are invited for display material, tentage material, sound & electrical system, stall exhibition at 1st Udhyan Mela & Horti-Expo- 2026, proposed date September 19-20, 2026

Dear Sir/Madam

Maharana Pratap Horticultural University, Karnal is going to organize its 1st Udhyan Mela & Horti Expo-2026, the first of its kind across the state on proposed date September 19-20, 2026. The venue of the Udhyan Mela will be Uchani campus, Karnal. On this occasion, an Horti-Industrial Exhibition will be arranged besides other extension activities. Numerous multinationals, national and local horti-based industries, organizations agencies will participate and display their products/technologies for the use of the farmers. Moreover, the University and Government departments/institutions will also take part and highlight their activities, achievements and technologies on this occasion. For this purpose, sealed quotations are invited for Display material/ Infrastructure/ Tentage material for Horti-Industrial Exhibition at its 1st Udhyan Mela & Horti Expo-2026.

1. Sealed Quotations are invited in the light of the below conditions:

- I. The firm will have to install temporary in-built display system of Octonorum infrastructure of ply-board panels under the coverage of the CANOPY/ Marque (Pagoda) made up of MS tube structure covering top with water-proofing (Tirpal).
- II. The rate should be quoted for complete program of Udhyan Mela (both days).
- III. To and fro transportation charges of the material will be the responsibility of the firm.
- IV. The material should be in good condition and shabby/torn off/broken material shall not be displayed.
- V. The loss/breakage of the material should be the responsibility of the firm supplying the material.
- VI. The firm will be responsible for any type of damage to the hired material like; fire, unforeseen natural hazards and any riots etc.
- VII. Electric supply arrangements have to be made by the firm in each stall along with fueled generator.
- VIII. The display system should be ready two days before the inauguration of the Udhyan Mela i.e. September, 17, 2026 (tentatively).
- IX. The rates for extra items like; chair, table and power plug, Generator Set, etc. may also be quoted in the quotation (if required by the participating firms).
- X. The earnest money of Rs. 1,00,000/- must be deposited in the shape of Bank Draft drawn in favor of Store Purchase Officer, MHU, Karnal only along with quotation. No Cheque/ Cash deposit will be accepted. Quotations without earnest money will not be entertained.
- XI. The firms have to submit at least 03 proofs/work orders of Government department of similar work conducted.



- XII. The firm shall submit Income Tax Returns for the previous two financial years, along with a Turnover Certificate from a practicing Chartered Accountant (with UDIN), as proof of an average annual turnover of not less than ₹1.00 crore.

2. The firm will provide following items:

- i. The tentage material and sound system required for Udhyan Mela (Tentative list enclosed). The firm will provide amplifier, laptop and other material required for the effective working of sound and electric systems during the mela.
 - ii. Four TRUSS main gates at the entrance of mela ground, Horti-Industrial exhibition, VIP Gates and firms' entry gate.
 - iii. 80 stalls with temporary in-built display system of Octonorum infrastructure of ply-board panels under the coverage of the CANOPY/ Marque (Pagoda) made up of MS tube structure covering top with water-proofing (Tirpal).
 - iv. Two sunmica wooden tables (system table), two iron cushion chairs with white covering, two water campers of 15 Liters (one in the morning & one in the afternoon) and one ceiling fan per stall for both days.
 - v. Backdrop LED screen at main stage.
3. The dully filled sealed quotations titled "Quotation for Horti-Industrial Exhibition for Udhyan Mela-2026" should reach to the O/o Registrar, MHU latest by **11-09-2026** before 03:00 PM positively by any mean.
 4. The quotations will be opened on **11-09-2026** at 04:00 PM.
 5. Representatives of firms may join the opening of Quotations, if they wish.
 6. The date of Udhyan Mela can be changed due to administrative reasons/weather disturbances etc.
 7. Before submitting the quotation, the firm can visit the site of Udhyan Mela during office hours on any working days.
 8. The firm must submit the rates in prescribed proforma (duly signed and stamped) by the firm.
 9. A debarred/blacklisted firm at the time of applying this tender will not be considered. In this regard, a self-declaration affidavit is to be submitted that "the firm is not debarred/blacklisted by any State/ Central Government department/autonomous bodies at the time of applying tender" on firm's letter head.
 10. The lowest bidder (L1) shall be determined on the basis of the total lumpsum amount quoted for the composite scope of work, i.e. tentage material, sound system, other electronic/electrical material, LED display and eighty (80) stalls. The rates quoted for additional/extra items namely chairs, tables and power plugs shall not form part of the L1 evaluation, though these rates must be quoted, shall remain firm for the entire contract period and shall be binding on the firm if such items are ordered.
 11. Negotiation shall be held in accordance with the University's negotiation policy.
 12. Conditional, incomplete or partially quoted bids are liable to be rejected.
 13. Submission of Bids (Two-Bid System): Quotations shall be submitted under the two-bid system, in two separately sealed envelopes enclosed within a single sealed outer envelope:

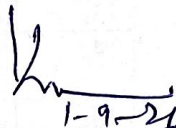
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Envelope – A (Technical Bid): superscribed "*Technical Bid – [Name of Work]*", containing all required documentary proofs (firm registration, GST registration, PAN, past experience certificates, EMD and any other documents specified in the eligibility criteria).

Envelope – B (Financial Bid): superscribed "*Financial Bid – [Name of Work]*", containing rates quoted only in the prescribed proforma at Annexure – I, duly signed and stamped on each page.

The outer envelope shall be superscribed with the name of the work, quotation reference number and shall bear the name and address of the firm. Any indication of price, in whole or in part, in the Technical Bid envelope shall render the bid liable to summary rejection. Technical bids will be opened first and financial bids of only those firms found technically qualified shall be opened. The financial bids will be opened right after technical evaluation. Financial bids of technically disqualified firms shall be returned unopened.

14. For further queries/ details contact: 9467070636, 9466437108, dee@mhu.ac.in


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LIST OF MATERIAL REQUIRED DURING 1st UDHYAN MELA & HORTI EXPO-2026

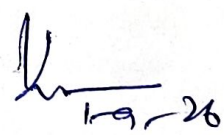
A. Tentage material required:

Sr. No.	Description of Items	Quantity (Apprx.)
1.	Water and fire proof hanger (132' x 330' sq. ft.)	01
2.	Main stage as per standard protocols of VVIPs (28' x 54' sq. ft.)	01
3.	Red/Green carpet	1000
4.	Iron cushion chairs with white cover	2000
5.	VIP red carpet (5'X15')	70
6.	Sofa with white cover/ VIP wooden Chairs	15/30
7.	Centre Tables for main stage	10
8.	Masking in the hanger near stage up-to Security D	01
9.	Water and fire proof VIP Lounge hanger (60' x 80'sq feet) with sofa, table, mats suitable for 50-60 persons	01
10.	Wooden Table with cover	30
11.	Side Curtains	150
12.	Barricades Fencing	100
13.	Round Table	10
14.	One Stage 20'X12' of 3 feet height near main stage along with 4 takkat for videography	01
15.	Sofa for front row (dignitaries in audience)	50
16.	Table for front row	30
17.	15' x15' cotton ceiling with three side curtains with 2 tables with cover, 2 chairs with mating per stall	10

B. Sound System and other electric items required:

Sr. No.	Description of Items	Quantity (Apprx.)
1.	Stage mic	02
2.	Cordless mics with batteries	04
3.	Stand mics	10
4.	Line array	08
5.	Box (15 inches)	8
6.	Box (12 inches)	4
7.	Monitor	3
8.	Horn	10
9.	Package AC Units	08
10.	Cooler Jumbo	30
11.	LED Display Wall for the main stage backdrop(P3)(14'x40')	01
12.	Plasma TV (45 inches)	03
13.	Monitor Speaker Box	03
14.	Big Standing Fan	50
15.	Generator Set 62.5 KVA with diesel	03

Note: This is tentative list. Items can be increased or decreased as per requirement.


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Documentary Proofs must be attached in the sealed Envelope – A (Technical Bid)

Sr. No.	Proofs required	Proofs attached at page no.
1.	GST registration	
2.	PAN card	
3.	Similar work experience certificates	
4.	ITR and turnover certificate	
5.	EMD	
6.	Blacklist self-declaration affidavit	

Authorized signature with stamp

ANNEXURE-I

PERFORMA FOR FINANCIAL BIDS FOR THE 1st UDHYAN MELA & HORTI EXPO-2026

Sr. No.	Particular	Detailed Information
1.	Name of the firm	
2.	Corresponding Address (with Pin Code)	
3.	Contact Details	Phone no: Email id:
5.	Details of Bank Guarantee attached (In favour of: Store Purchase Officer, MHU, Karnal Payable at Karnal)	Amount: Rs. 1,00,000/- DD No: Name of Bank: Branch: IFSC Code:
6.	Rate quoted for tentage material, sound system, other electrical material and 80 stalls as pr listed attached above for both days of Udhyan Mela -2026. (In Rs.)	Rates including GST: In Figures: In Words:
7.	Rates of Extra items (For both days)	Per Chair including GST: In Figures: In Words: Per Table including GST: In Figures: In Words: Per Power Plug including GST: In Figures: In Words: Per Generator set (62.5KVA) with diesel including GST: In Figures: In Words:
8.	Remarks (if any)	

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